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## INSIGHT INVESTMENT

### DISCRETIONARY FUNDS ICVC – SERVICE DETAILS (UK GILT AND CORPORATE BOND FUNDS)

Services	Detail
Administrator	The Bank of New York Mellon (International) Ltd
Funds Administered	Insight Investment UK Broad Market Fund, Insight Investment UK Corporate All Maturities Bond Fund, Insight Investment UK Corporate Long Maturities Bond Fund, Insight Investment UK Government All Maturities Bond Fund, Insight Investment UK Government Long Maturities Bond Fund, Insight Investment Index-Linked Bond Fund
Postal Address	Insight Investment, PO Box 374, Darlington, DL1 9RR
Courier Address	Insight Investment, 374/9RR, Stead House, Faverdale West, Darlington, DL3 0PS
Contact Centre Telephone Number	0345 777 2233
Contact Centre Opening Hours	8:30am – 5:30pm Monday to Friday and Non UK Bank Holidays
Out of Hours Service	Answer Messages only
Email Address	insightinvestmentta@bnymellon.com
Email SLA	Full response within 48 hours
Fax Number	0345 603 0712
Postal enquiries	Full response issued within 3 days of receipt
Monthly Valuations	Available within 2 days of the month end
Statements	Sent six monthly in late April and late October
Telephone Dealing	Available via the Contact Centre on 0345 777 2233
Email Dealing	Not Available
Online Dealing	Not Available
Electronic Dealing	Available via Calastone, EMX or Swift
Fax Dealing	Available, deal should be faxed to the following number: 0345 603 0712
Dealing Cut-Off	12 Noon Daily – Monday to Friday
Funds Valuation Point	12 Noon Daily – Monday to Friday
Contact Notes	Available by post on T+1
Deal confirmations	Available via fax or email
Dilution Levy Policy	Swinging single price
Settlement Due	T+3
Settlement Details	Available on request - See your Insight point of contact for details
Rebates Paid	Paid monthly within 10 business days of the month end
Distribution Vouchers	Sent in paper format
Electronic Payments	Available via BACS, Swift or Telegraphic Transfer
Cheque Payments	Not available
Distribution Reinvestment	Available – See your Insight point of contact for details.
Regular Investments	Not Available
Regular withdrawals	Not Available
Ongoing Charges Figure (OCF)	Available on request – See your Insight point of contact for details
Report and Accounts	Sent six monthly – Interim report sent within 2 months of the end of February and Final report sent within 4 months of the end of August

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